#### **Template Notes:**

- Remove template layer before uploading your file.
- Do not rotate template
- Please construct at actual size at 300 dpi
- Acceptable file types include PDF, PSD, Indesign, and JPEG

#### **REMEMBER:**

Don't worry. Our team will preflight your document and make sure that it is ready to print. You'll receive a proof to make sure that it looks exactly how you wanted it.

If you have any questions regarding this template contact SermonView at (888) 654-4452

### **SAFE ZONE:**

All critical elements (text, images, graphic elements, logos etc.) must be kept inside the blue box.

Anything left outside the blue box may be cut off during trimming.

## **TRIMMING ZONE:**

Please allow 0.125 inches cutting tolerance around your card. We recommend no borders due to shifting in the cutting process, borders may appear uneven.

## BLEED ZONE 0.125 inches:

Make sure to extend the background images or colors all the way to the edge of the black outline.

#### **IMPORTANT**

Please send artwork without blue, purple, black and gray frames.

If you send files as EPS, PDF, AI all texts should be converted to outline

Final Size: 18 inches x 24 inches

Size with bleeds: 18.125 inches x 24.125

inches

# 18"x 24" Welcome Folder

